



OFFICE OF THE PUBLIC MARKET

CESAR M. JAVIER JR.

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CITIZEN'S CHARTER

SERVICE	LIST OF REQUIREMENTS	CLIENT STEPS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Payment of Fixed Stall Rental	<ul style="list-style-type: none">• Previous Receipts Paid• Notice of Closure (if need arises)	<ol style="list-style-type: none">1. Go to information / front desk and ask for order of payment.2. Proceed to Cashier, give the order of payment, pay and ask for official receipt	<p>P5.00/ sq.m/month</p> <p>(Depending on the floor area of a stall)</p>	11 minutes	NARCISA G. DIMAS MARKET SUPERVISOR I